

New Staff Training Agenda – Social Services Assistant Specialty

Week 7, Day 1:

- I. Welcome/Housekeeping
- II. DCFS Mission, Vision, and Values
- III. Role and Job Expectations
- IV. Ethical Practice and Confidentiality
- V. Introduction to Family Systems Theory
- VI. Effective Communication

Week 7, Day 2:

- I. Welcome
- II. Developmental Milestones
- III. Normal vs Trauma Related Behavior
- IV. Supporting Families and Children

Week 7, Day 3:

- I. Welcome
- II. Strengthening Families Through Everyday Coaching
- III. Practical Coaching Skills
- IV. Social Services Assistant Classroom Simulation