

WEEKLY TRAINING STRUCTURE

WEEK 1		OFFICE-BASED ONBOARDING	Introduction to the organization, policies, systems, and role expectations. Complete e-learning modules and onboarding activities.
WEEK 2		IN-PERSON CORE TRAINING IN CLASSROOM	Instructor-led training covering core knowledge, skills, and standard operating procedures. Engage in discussions and group activities.
WEEK 3		TRANSFER OF LEARNING WITH GUIDED APPLICATION	Apply learning in real work with guided support. Receive feedback and coaching to build confidence and competence.
WEEK 4		ADVANCED CLASSROOM TRAINING	Deepen knowledge and skills with advanced topics and complex concepts. Interactive sessions and case discussions.
WEEK 5		SIMULATION TRAINING WITH REALISTIC SCENARIOS	Participate in hands-on simulations and scenario-based exercises. Build decision-making and problem-solving skills.
WEEK 6		TRANSFER OF LEARNING FOR INVESTIGATIONS, ADOPTIONS, & SOCIAL SERVICES ASSISTANTS AND SPECIALTY TRAINING FOR RESOURCE UNIT	Apply skills in the workplace with independence. Specialty training tailored for Resource Unit roles and responsibilities.
WEEKS 7-8		TRANSFER OF LEARNING FOR RESOURCE UNIT AND SPECIALTY TRAINING FOR INVESTIGATIONS, ADOPTIONS, & SOCIAL SERVICES ASSISTANTS	In-depth specialty training to build expertise. Prepare for advanced role requirements and continuous improvement.