



COR

Trainer Guide

Continuing Education

Materials List

Standard Classroom Set Up:

Class roster/sign-in sheets

Name tents

White board markers

Flip chart set ups for small group work (easel, pad, markers)

Participant manuals

PowerPoint projector

Computer station with CHRIS

Materials needed for Ice Breaker Game (Dependant upon what game is played)

Handouts

Handout 1, COR BINGO

Handout 2, General CHRIS Logon Instructions

Handout 3, COR Desk Guide

TRAINER GUIDE

SECTION 1: Introduction

Time: 30 minutes (9:00-9:30)

Objectives: Participants will

- Become familiar with the trainer and the training group members.
- Review the agenda and training format.
- Discuss what they already know about COR.

Materials:

- Sign-In Sheets
- Name Tents – consider coding name tents with stickers or some other visual cue for quick division into small groups
- Trainer Evaluations (To be passed out at the beginning of class)
- Handout 1 if you are using COR Bingo as your Ice-Breaker
- COR Jeopardy Power Point if you are using Jeopardy game for Ice-Breaker (Trainer Resource)
- Prizes for Icebreaker

A. Introductions and Housekeeping (5 minutes)

The trainer should quickly cover the following items:

1. The trainer should welcome everyone to the training and take a minute to introduce himself/herself and the title of the training to the group.
2. Survey the audience at this time with the following polls:
 - Raise your hand if you are a Case Worker.
 - Raise your hand if you are an Investigator.
 - Raise your hand if you are a Supervisor
3. Go over housekeeping issues by explaining that training will be three hours long and three credit hours will be given upon completion of the training. Also remind

participants that there will be breaks given every hour, location of restrooms, emergency exits, silence cell phones, and to sign the sign-in sheet.

B. Introduction to COR

Begin playing the ice breaker of choice.

Purpose

The purpose of this activity is to help participants become more aware of their existing knowledge of COR and help them identify the elements where they are lacking knowledge.

Materials

Dependant upon chosen ice breaker.

Methodology

Dependant upon chosen ice breaker.

Processing

- After completing Ice Breaker – Let the participants know that all of the elements will be discussed individually during training.

SECTION II Discuss COR Elements

Time: 2 hours and 30 minutes (9:30 – 12:00)

Objectives: Participants will

- Become familiar with the 35 COR Elements by :
 - Discussing the criteria are to be compliant.
 - Showing in CHRIS where the data for the element is being pulled.
 - Discussing some myths about why an Element is out of compliance.

Materials:

- Handout 2, General CHRIS Logon Instructions
- Handout 3 – COR Desk Guide
- CHRIS Investigation/Case ID to be used during training. (Suggestion: JonesHH Investigation #1226571/Case #22408362)

A. Pass out Handout 2 and Handout 3.

The trainer should help every participant logon to the machine and into CHRIS. Have all of the workers click on the "Workload" button and type in the Investigation number you are going to use for the training.

B. COR Elements 1 – 6 and 1a – 6a

The trainer should discuss COR Elements 1 – 6 and 1a – 6a during this section of training.

Investigation

Element 1a-Alleged victim child(ren) is/are interviewed/ observed by worker within 24 hours in Priority I reports, unless documented.

Screen Path: Workload/Investigate/Interview/Vctm Intv

- Alleged Victim child(ren) - Timeframe must be met for victim child(ren) identified by the hotline; other victim child(ren) identified throughout the investigation will not be counted against the worker.
- Type of Contact must be a Face-to-Face.
- If Face-to-Face (Failed Attempt) or Contact Attempted/ Unable to Locate is selected the worker must have made reasonable diligence to obtain an interview or examination of the victim child(ren).
 - Examples of Reasonable Diligence include: (Procedure II-E1)
 - Making an unannounced visit to the child's home at least three times at different times of the day or on different days in an attempt to interview the child.
 - Contacting the reporter again if the reporter is known.
 - Visiting the child's school or day care or all other places where the child is said to be located.
 - Sending a certified letter to the location given by the reporter.
 - Contacting appropriate local Division of County Operations staff and requesting research of the ACES and ANSWER systems and other files to ascertain other address.
- Enter Date Interviewed/Contacted: Must be within 24 hours of the referral date.
- Enter Time: Must be within 24 hours of the referral time.
- In accordance with Procedure II-E1, the assessment is considered initiated by interviewing or observing, when appropriate, the victim child outside the presence of the alleged offender.

Element 2a-Alleged victim child(ren) is/are interviewed/ observed by worker within 72 hours in Priority II reports, unless documented.

Screen Path: Workload/Investigate/Interview/Vctm Intv.

- Alleged Victim child(ren) - Timeframe must be met for victim child(ren) identified by the hotline; other victim child(ren) identified throughout the investigation will not be counted against the worker.

- Type of Contact must be a Face-to-Face.
- If Face-to-Face (Failed Attempt) or Contact Attempted/ Unable to Locate is selected the worker must have made reasonable diligence to obtain an interview or examination of the victim child(ren).
 - Examples of Reasonable Diligence include: (Procedure II-E1)
 - Making an unannounced visit to the child's home at least three times at different times of the day or on different days in an attempt to interview the child.
 - Contacting the reporter again if the reporter is known.
 - Visiting the child's school or day care or all other places where the child is said to be located.
 - Sending a certified letter to the location given by the reporter.
 - Contacting appropriate local Division of County Operations staff and requesting research of the ACES and ANSWER systems and other files to ascertain other address.
- Enter Date Interviewed/Contacted: Must be within 72 hours of the referral date
- Enter Time: Must be within 72 hours of the referral time.
- In accordance with Procedure II-E1, the assessment is considered initiated by interviewing or observing, when appropriate, the victim child outside the presence of the alleged offender.

Element 3a-All Children in the home are seen during investigations of alleged maltreatment.

Screen Path: Workload/Investigate/Interview/Sblg Intv

- Select Siblings (this includes all children residing in the home).
If children are residing in the home even if they are not related to the victim child they must be interviewed and added into the client screen.
- In conducting investigations where the offender is out of the home, it is not necessary to interview siblings of victims in these cases, unless they may have collateral information or have been within the access of the offender. Children residing in the home of the offender must be interviewed (Procedure II-E2).
- Type of Contact: Must be a Face-to-Face contact.
- If Face-to-Face (Failed Attempt) or Contact Attempted/ Unable to Locate is selected the worker must have made at least three attempted contacts.
- Date Interviewed/Contacted: Interview must be conducted with 30 days of referral date on initial referral.

Element 4a-Alleged victim child(ren) is/are interviewed/observed outside the presence of the offender.

Screen Path: Workload/Investigate/Findings

- In accordance with Procedure II-E1, the assessment is considered initiated by interviewing or observing, when appropriate, the victim child outside the presence of the alleged offender.
- Checkbox under the Finding/ Recommendation box must be checked:
(X) Children Interviewed Outside the Presence of Offender.
- Overall Finding: Must not be Inactive (Unable to Locate).

Element 5a-Parents/Caretakers are interviewed in all cases.

Screen Path: Workload/Investigate/Interview/O/P Intv

- Select radio button for role in referral: In the client screen, PRFC must be selected in role in referral to be counted.
- Select Name of Client.
- Type of Contact: Must be Face-to-Face contact.
- Procedure II-E2: Interview the custodial and non-custodial parent of the victim child, and inform them of DCFS responsibility to access. Exercise reasonable diligence in locating the non-custodial parent of the victim child. Examples of reasonable diligence include, but are not limited to: seeking information for relatives or using information from the victim child's birth certificate to identify and locate the non-custodial parent.
- There must be at least three attempted contacts documented if you unable to complete an interview.
- Date Interviewed/Contacted: Contacts must be made within 30 days of referral date on initial referral.

Element 6a-Assessment (Priority I and II) are concluded within 30 days of report.

Screen Path: Workload/Investigate/Inv. Close- Approval

- Must (X) Checkbox-Close Investigation.
- Notes: Becomes mandated field (yellow)
- Click Approval button - (✓) Request and click OK button - Request date is automated on date of request.
- Once Supervisor (✓) Approves, assessment will be concluded. Approval Date is generated when supervisor approves closure.
- All Assessments must be completed and approved by a supervisor within 30 days of the initial referral date.

The trainer should allow a brief 10 minute stretch break at this time.



Break

C. COR Elements 7 – 12

-After the break, the Trainer should begin discussing COR Elements in this section of training. Have participants click on the workload and type in Case number you are using for demonstration or have them go to Workload/Assoc. Case and show the case.

Child Protective Services Cases

Element 7- Initial Risk Assessments are completed and documented within 30 days of case opening.

Screen Path: Workload/client/Health & Safety Assessment/Risk Assessment

- The Investigation Risk Assessment must be completed within thirty (30) days of receipt of the child maltreatment allegation, prior to closure of the investigation. The assessment may be completed at any time during the on going investigation to help determine the likelihood of future abuse in an investigation.
- If the Investigation Risk Assessment is not completed in an investigation, (e.g., waiver granted for out-of-home abuse case) and a Child Protective Services case is opened, the FSW must complete an Investigation Risk Assessment for each child involved in the case within thirty (30) days.

Element 8 - Family Strengths and Needs Assessments are completed and documented within 30 days of case opening.

Screen Path: Workload/Case Plan/Assess/Risk/RSN/Need (Must be approved)

- The FSNRA will be completed throughout the life of an open case. The worker will meet several times with the family to conduct a thorough and complete assessment and to ensure family involvement. For Supportive Services and Protective Services cases the FSNRA will be completed within thirty (30) days of case opening, within ninety (90) days of case opening, and every six (6) months thereafter to correspond with required case staffings.

Element 9 - Protective Services cases have Initial Staffing within 30 days of case opening.

Screen Path: Workload/Services/Contacts

- Conduct the initial case staffing within thirty (30) days of opening the case or a child's entering an Out-of-Home Placement.
- Status must be completed.
- Purpose must be Initial Staffing.

Element 10 - Protective Services cases include current case plans.

Screen Path: Workload/Case Plan/Plan/Need/Services (Must be approved)

- The Family Service Worker will: Complete an initial “Case Plan” (CFS-6010) within thirty (30) days of opening a Protective Service case.
- There must be a Case Plan Approval Date within 6 months previous to reporting month.

Element 11 - Protective Service cases have staffings every six (6) months.

Screen Path: Workload/Services/Contacts

- Staffing must be within the six-month time frame before the beginning of the reporting month.
- Type/Location in Contacts screen must be either Face-to-Face (other), Face-to-Face (Court), Face-to-Face (Hospital/Medical Facility), Face-to-Face (Observed, too young to interview), Face-to-Face (Day Care), Face-to-Face (Home), Face-to-Face (Placement Provider), Face-to-Face (School), or Face-to-Face (DHS Office).
- Purpose must be either Subsequent Staffing, or Special Staffing.
- Status must be Completed.
- Case has been open for eight or more months at the end of reporting month.

Element 12 - Protective Services cases have required monthly visits

Screen Path: Workload/Services/Contacts

- Status must be completed.
- Only for in-home protective service cases.
- Purpose must be either Family Contact – Monthly, Family Contact – Weekly, or Family Contact - Every Other Week.
- Contact date must be within the reporting month.
- If the case is opened longer than one month, and the Supervisor has approved less frequent visits than weekly, visit the family in the home, with a face-to-face visit with the child as frequently as approved, but at least once a month. High-risk cases must continue to have at least weekly face-to-face contact. Moderate or low risk cases must have at least monthly face-to-face contact. Visits can occur in other locations, however, there must be a once a month visit to the home.

D. COR Elements 13 – 35

The trainer should discuss COR Elements 13-35.

Foster Care Cases

Element 13 - Foster care cases have family strength, needs and risk assessment (FSNRA) completed and documented within 30-day time frame.

Screen Path: Workload/Case Plan/Assess/Risk/Rsn/Need - Approval

- Make sure that your FSNRA is completed within thirty (30) days of the child entering Out-Of-Home Placement or case opening, whichever occurs first.
- The FSNRA has to be approved within the 30 day time frame.
- The second FSNRA for Out-Home-Placement cases will be completed ninety (90) days after the child enters care, and every three (3) months thereafter if appropriate.

Element 14 - Foster care cases have initial staffing within 30-day time frame.

Screen Path: Workload/Services/Contacts

- Make sure that your Staffing time frame starts from the case open date or the date the child was removed if case type changes from Protective Services to Foster Care; not the date the case was assigned to you.
- Contact date must be within 30 days of the child's removal date.
- Status must to be completed.
- Purpose must be Initial Staffing.
- Child (ren) must be selected as a participant for the staffing.

Element 15 - Foster care cases have initial case plans within 30-day time frame.

Screen Path: Workload/Case Plan/Plan/Need/Svcs – Approval

- Make sure that your Case Plan timeframe starts from the date the child (ren) was taken into care; not the date the case was assigned to you.
- The Case plan has to be approved -within the 30 day time frame for it to count.

Element 16 - Foster care cases have required case staffings.

Screen Path: Workload/Services/Contacts

- Status is complete.
- Your purpose has to be: 90 day, Subsequent. Special or other Staffing.
- Foster child selected as participants.
- FC case plans should be staffed at a minimum of every three months after the initial and the 90 day staffing have been held.

- IF your child changes placements more the 3 times in twelve months you must hold a Special Staffing.
- IF there are any major changes in a case a staffing must be held.
- Before case closer a staffing must be held.
- Initial and 90 day Staffing should only appear once.
- Policy IV-B Reference to Staffing and when they should be held.

Element 17 - Foster care cases have current case plans.

Screen Path: Workload/Case Plan/Plan/Need/Svcs – Approval

- Must be an approved case plan for all FC cases that have been open for 30 days or more.
- The approval date must be after the date on the removal screen.
- Make sure all Children in the case are selected and that they have a case plan goal.
- Case Plan Approval Date must be within 6 months before the reporting months begin date to be in compliance.

Element 18 - Parents of children in foster care are invited to attend staffings.

Screen Path: Workload/Other/Doc. Trkg

- This element only looks for case in which there are active participating parents (no pull on case where the goal is ILP or adoption etc.)
- A CFS-590 must be entered.
- Date issued/received must be at least 14 days and no more than 35 days before the meeting date.
- Parents selected in the recipient's box.

Element 19 - Foster parents of children in foster care are invited to attend staffings.

Screen Path: Workload/Other/Doc. Trkg

- A CFS-590 must be entered.
- Date issued/received must be at least 14 days and no more than 35 days before the meeting date.
- Foster Parent must be selected in the recipient's box.
- PROCEDURE IV-B1: Case Staffings -The Family Service Worker will: Invite supervisors, parents, or guardian, and if there is court involvement, Court-Appointed Special Advocate (CASA), all parties' attorneys, foster parents, caretaker, age-appropriate child, and any other involved party in the case plan.

Element 20 - Children in foster care age 10 and older are invited to attend staffings.

Screen Path: Workload/Other/Doc. Trkg

- A CFS-590 must be entered.
- Date issued/received must be at least 14 days and no more than 35 days before the meeting date.
- Child must be selected in the recipient's box.
- Note: This is one place where COR does not agree with policy. Policy states "age appropriate child." - PROCEDURE IV-B1: Case Staffings -The Family Service Worker will: Invite supervisors, parents, or guardian, and if there is court involvement, Court-Appointed Special Advocate (CASA), all parties' attorneys, foster parents, caretaker, age-appropriate child, and any other involved party in the case plan.

Element 21 - Foster care cases comply with judicial reviews (hearings) every six months.

Screen Path: Workload/Court/Hearing/Detail

- Should be completed by OCC.
- POLICY VI-F: The status of each child in out-of-home placement, including children placed out-of-state, shall be reviewed no less than every six (6) months by a judicial review.

Element 22 - Children in foster care have required monthly visits (once a month) in child's placement or home.

Screen Path: Workload/Services/Contacts

- Type/Location in Contacts screen must be either Face-to-Face (Home), or Face-to-Face (Placement Provider). Face to Face (Attempted to Contact, but Failed) is not compliant.
- Status must be completed.
- Purpose must be either Foster Child Contact - Every Other Week, Foster Child Contact – Monthly, or Foster Child Contact – Weekly.
- Visit the child in the foster placement monthly and document visits in the contact screens in CHRIS.
- Visits by other DCFS staff will not count towards the worker's required monthly visit.
- PROCEDURE VII-C1: Supervision of Children in Out-of-Home Placement
 - The Family Service Worker will: Visit with the child at least once a week in the out-of-home placement for the first month of placement or placement in a new foster home. Visits by other DCFS staff (e.g., SSA, Supervisor) will count as a weekly visit after the case has been opened 30 days.

The trainer should allow a brief ten-minute break.

Break

After the break, the trainer should continue training on COR Element 23.

Element 23 - Children in foster care whose goal is reunification have weekly visits with parents.

Screen Path: Workload/Services/Visits

- Visits must be documented on the Visits screen.
- Visits must occur during each week of the reporting month to be in compliance.
- Week runs from Sunday through Saturday.
- Visitation Type must be Father –All Children, Father –Child, Father -Multiple Children (not all), Mother –All Children, Mother –Child, Mother –Multiple Children (not all), Parents –All children, Parents –Multiple children (not all), or Parents –Child, None.
- Status must be Completed, Canceled Otherwise, No-Show, Waived, or Canceled By Family.
 - Canceled by Agency is not compliant.
- PROCEDURE VI-B1: Maintaining Family Ties in Out-of-Home Placement.
 - The Family Service Worker will: Develop a plan for visitation within five (5) working days of placement. Arrange for parental visits to occur no less than weekly with the frequency increasing, as the family is prepared for reunification.

Element 24 - Children in foster care who are separated from siblings have biweekly visits.

Screen Path: Workload/Services/Visits

- Considers:
 - Children who have been in foster care for the full month
 - Children who have at least one sibling in foster care
 - Children who are not placed with the same provider as their siblings.
- Visits must be documented on the Visits screen.
- Visits must occur during each two weeks during the reporting month to be in compliance.
- Each week runs from Sunday through Saturday.
 - Two report months each year contain three two-week periods.
- Visitation Type must be Father -All Children, Mother -All Children, Parents -All Children, or Sibling.
- Status must be Completed, Cancelled by Family, Cancelled Otherwise, or No-show.
 - Canceled by Agency is not compliant.
- PROCEDURE VI-B1: Maintaining Family Ties in Out-of-Home Placement
 - Arrange for sibling visitation to occur no less than every two (2) weeks, when siblings are placed separately.

Element 25 - Children in foster care 14 years of age or older are provided with instruction for development of independent living skills.

Screen Path: Workload/Case Plan/Place Plan/Child Info

- Child must be receiving independent living skills.
 - Any training listed under Life Skills Training is in compliance. Life Skills Training is located on the Placement Plan Child Information screen, which one can access through the Case.
- Plan/Place Plan tabs. Policy VIII-A: Preparing the child in Out-of-Home placement for independence.
 - Each child in DHS custody, age fourteen (14) or older, is eligible for the Chafee Foster Care Independence Program (CFCIP).
 - Youth entering foster care between the ages of 14 and 18 will be immediately referred to the CFCIP coordinator to determine eligibility and be immediately assessed for basic life- skills abilities. Assessments and age-appropriate services will begin at age 14 for youth already in foster care.

Element 26 - Children in foster care 16 years of age or older are evaluated every 6 months to determine independent living skills.

Screen Path: Workload/Services/IL/IL

- The Life Skills Assessment Date in the Independent Living screen must have been completed within 6 months prior to the first of the reporting month.
- Policy VIII-A: Preparing the child in Out-of-Home placement for Independence.
 - Each child age 14-17 receiving Independent Living Services shall be assessed every six (6) months to determine the progress in acquiring basic life skills. Basic life skills will be assessed at each staffing held for a child in out-of-home placement receiving CFCIP.
 - Policy does not agree with COR here. Policy states “each child 14-17.”

Element 27 - Children with siblings in foster care are placed together.

Screen Path: Workload/Placement/Place

- Considers:
 - Children who have been in foster care for the full month
 - Children who have at least one sibling in foster care
 - Children who are not placed with the same provider as their siblings.
- Using the Resource IDs to determine the location of siblings, this COR element measures whether:
 - All siblings are placed together,
 - Sibling is placed with at least one sibling, or
 - None of the eligible siblings are placed together.
- POLICY VI-B: MAINTAINING FAMILY TIES IN OUT-OF-HOME PLACEMENT
 - Siblings shall live together in the same foster home. When it is in the best interest of each of the children, the Department shall attempt to place siblings together while they are in a foster care and adoptive placement.

Element 28 - Notice is given for cases in which a change in placement occurs (Placement Plan).

Screen Path: Workload/Case Plan/Place Plan/Notices

- Documents that worker told foster parent/placement provider regarding placement changes by choosing the Yes Radio button and placing the date in the Placement Information to provider.
- Documents the CFS 300 (to bio parents) and 300 A (to AAL and CASA) were sent. To not get a ding, date needs to be between the date of placement and 20 days before.
- The exit reasons that will trigger COR to look at the Notices are:
 - Discharge to Less Restrictive Placement
 - Independent Living
 - Placement Contract Ended
 - Placement with Siblings/Proximity to Family
 - Placement cannot meet the child's behavioral treatment
 - Placement cannot meet the child's medical treatment
 - Placement with Relative (Foster Care).

Element 29 - Children entering foster care due to severe maltreatment or evidence of acute illness or injury receive Initial Health Screenings within 24 hours.

Screen Path: Captured Manually

- This information is not captured from CHRIS. The Health Specialist from each area gives this information directly to Hornby Zeller in a monthly report.
- It varies in the field who is actually responsible for inputting the information into CHRIS. But it is very important that the Initial Health Screening is documented in Medial Visits.
- Very important to keep open communication between the health unit and FSW.

Element 30 - Children entering foster care receive Initial Health Screening within 72 hours.

Screen Path: Captured manually

- This information is not captured from CHRIS. The Health Specialist from each area gives this information directly to Hornby Zeller in a monthly report.
- It varies in the field who is actually responsible for inputting the information into CHRIS. But it is very important that the Initial Health Screening is documented in Medial Visits.

Element 31 - Foster care children have Comprehensive Health Assessments completed within 60 days.

Screen Path: Workload/Client/Medical/Med Visits

- UAMS will input the CHA Appt date.
- Assessment must be entered on Medical Visits screen,
 - Medical Visit Reason must be Comprehensive Health Assessment.
- Children must undergo the medical visit within 60 days of their removal from PRFC.
- It is important that the FSW notifies the Health Specialist ASAP when a child comes into foster care because the appointments with UAMS are made first come first serve and if you do not notify in a timely manner your appointment may fall out of compliance.
- If a child is on runaway status he/she will not be included on COR.

Element 32 - Foster care children have Medical History and Current Health Status completed.

Screen Path: Workload/Client/Medical/History

- The Medical History text box and Medical Condition text box—both located in the Current Medical/Medical History Information screen— must be completed.
 - The Medical History Screen needs to be completed in its entirety not just the yellow box.
 - This information will populate into the 6007 and 6012 that is part of the medical passport.

Element 33 - A Permanency Planning Hearing is conducted for foster children who have been in care for 12 months or more.

Screen Path: Workload/Court/Hearing/Detail

- OCC is responsible for completing this screen.
- COR is looking for the Permanency Planning selection on the Hearing/Review Type on the Hearing Detail Screen.
- It will only monitor for the Permanency Planning Hearing once.

Element 34 – A petition for TPR (Termination of Parental Rights) has been filed for all children who have been in foster care for 15 of the most recent 22 months.

Screen Path: Workload/Court/Par Rights/Terminate

- OCC is responsible for completing this screen.
- A TPR petition must be filed anytime after the child's first removal episode for children who are less than 18 years of age and fit the above criteria.
- Excludes cases where Children who had boxes checked Reasonable Efforts either Not Made to Reunite Child with Family or Compelling Reason for No TPR Petition from the Hearing Child Information screen in the Court tab.

Element 35 - Foster homes have had an annual evaluation.

Screen Path: Provider/Directory/Serv.Mgmt/Re-Eval

- This is the responsibility of the Resource worker.
- Foster homes re-evaluation status is current in the Providers Screen, Service Management Re-evaluation.
- It must be approved before it will be in compliance.

Trainer should:

- **Recap some of the key points made during training.**
- **Ask if anyone has any questions.**
- **Remind participants to fill out evaluations.**



End

Trainer Resources

Resource 1: Jeopardy Instructions and Question and Answer Sheet

Purpose

The purpose of this activity is a fun way to review information that is looked at in the 35 COR Elements.

Materials

Jeopardy-COR PowerPoint. The answers to COR Jeopardy are in the **Trainer Resources**.

Methodology

1. The participants will divide into 2-3 small groups.
2. Provide a brief review of the rules of Jeopardy.
3. Ask participants to look on the backs of their name tents. Whoever has number 1 will be the one to start the game.
4. The first "contestant" chooses a category and dollar amount.
5. After the trainer has read the question completely, anyone who knows the answer may stand. The first one standing gets to answer first. If the answer is incorrect, the second person standing gets to answer. The person to answer the question correctly gets to pick the next category and point amount. The answers on the slide immediately following the question. Click on the answer to return to the Jeopardy board.
6. Points will be awarded based on correct answers. Fabulous prizes await the top scoring team at the conclusion of Final Jeopardy.
7. Ask for a volunteer or co-trainer to keep score and to be the judge of who stands first.
8. Begin the Jeopardy game using the Jeopardy-COR PowerPoint presentation.

Processing

The discussion of answers to the questions can be used to review some policy as it relates to the COR. Be sure to emphasize that the COR is a living document and is updated periodically. Be sure to answer any questions that are raised during this time.

COR Jeopardy

Question + Answers

Investigations

Q - Time frame that alleged victim child(ren) is/are interviewed outside the presence of alleged offender for the investigation to be initiated on a Priority 1 Referral.

A - What is within 24 hours?

Q - Time frame that alleged victim child(ren) is/are interviewed outside the presence of alleged offender for the investigation to be initiated on a Priority 2 Referral.

A - What is within 72 hours

Q - What other children must be interviewed in the home.

A - Who are all of the children identified in the initial referral?

Q - The time limit that all parents/caretakers must be interviewed in both Priority I and Priority II referrals.

A - What is 30 days?

Q - The time frame to complete a Priority I or Priority II Investigation.

A - What is within 30 days?

Protective Services Cases

Q - This is the time frame by which the initial case plan must be completed.

A - What is 30 days after the date the case was opened.

Q - Family Strengths Needs and Risk Assessment (FSNRA) are completed and documented within what time frame from the case opening?

A - What is 30 days.

Q - In home-protective services cases have to have an initial staffing within this time frame.

A - What is 30 days?

Q - In-home protective services cases include current case plans after the initial case plan you must have an updated case plan within?

A - What is six months?

Q - In-home protective services cases have to have a staffing how soon after the initial staffing?

A - What is six months?

Foster Care Cases

Q - When the children are in foster care, this date is the first time the initial case plan must be updated.

A - What is 90 days after the date the case was opened or the child entered care?

Q - Children in foster care can have a goal of reunification for no longer than ____ months unless otherwise ordered by the court.

A - What is 12 months?

Q - These people must be invited to attend staffings.

A - Who are Parents of children in foster care, Foster Parents, Children in care age 10 and older?

Q - Foster Care cases have how long to have an initial staffing.

A - What is 30 days?

Q - Foster care cases must have an initial case plan within 30 days from what?

A - What is child's removal date?

Visits

Q - How often do protective services cases have required visits?

A - What is monthly?

Q - How often should children in foster care less than 30 days must be visited in the foster home by an FSW?

A - What is weekly?

Q - After a child is in foster care over 30 days what is the requirement for visit in the child's placement or home?

A - What is monthly (once a month)?

Q - Children in foster care whose goal is reunification have _____ visits with parents.

A - What is weekly?

Q - Children in foster care who are separated from siblings have _____ visits.

A - What is bi-weekly?

Misc.

Q - Children in foster care 14 years of age and older are provided with instructions for?

A - What is development of independent living skills?

Q - Notice is given on form(s) _____ for cases in which a change in placement occurs.

A - What are the CFS 300 and CFS 300a?

Q - Children entering foster care receive Initial Health Screening within _____ hours.

A - What is 72 hours?

Q - A Permanency Planning Hearing is conducted for foster children who have been in care for _____ months or more.

A - What is 12 months?

Q - Foster care children have Comprehensive Health Assessments completed within _____ days.

A - What is 60 days?

Final Jeopardy

Q - Where do you go to review the Compliance Outcome Report (COR).

A - What is CHRISNet?

Resource 2: Bingo Instructions and Question and Answer sheet.

COR Bingo Opening Activity

Purpose

The purpose of this activity is to allow participants an opportunity to get to know each other and to review material contained in the COR elements.

Materials

Participants will need Handout 1, COR Bingo, and a pen or pencil. The answers for COR Bingo are in the Trainer Resources.

Methodology

1. Each person should put his/her name at the top of his/her COR Bingo handout.
2. Handout 1 has squares with various questions relating to the COR. Participants should move around the room asking each other to correctly answer and initial one Bingo square. When they do, that person will initial inside that particular square. Be sure to only allow one signature per person.
3. The first person to get a full line will win! If time permits, keep going to allow others a chance to win. There is a prize bag full of goodies for participants to choose from.

Processing

The discussion of answers to Handout 1 can be used to review some policy as it relates to the COR. Be sure to emphasize that the COR is a living document and is updated periodically. Be sure to answer any questions that are raised during this time.

COR BINGO ANSWER SHEET

<p>An Assessment is considered initiated when the worker interviews the victim child(ren) outside the presence of the offender.</p> <p>TRUE</p>	<p>During an assessment only the victim child(ren) in the home have to be interviewed.</p> <p>FALSE</p>	<p>How many days does an assessor have to complete a Priority II assessment?</p> <p>Answer: 30 days</p>	<p>What form is used to document that appropriate parties have been invited to the initial staffing?</p> <p>Answer: 590</p>
<p>How often does a protective service case have to have face-to-face visits during the first 30 days of case opening?</p> <p>Answer: Once a week</p>	<p>When is the initial staffing due for a protective service case?</p> <p>Answer: Within first 30 days of case open date.</p>	<p>Face-to-face visits during the first 30 days of the case must be completed by _____ to be in compliance?</p> <p>Answer: FSW</p>	<p>What is the minimum amount of time that siblings separated in foster care are required to have sibling visits?</p> <p>Answer: Bi-weekly</p>
<p>What document must be completed and approved before a case plan can be completed?</p> <p>Answer: FSNRA</p>	<p>How often must a Protective Service case be staffed after the initial and 90 day staffing have been held?</p> <p>Answer: every six months</p>	<p>When is the Comprehensive Health Assessment completed?</p> <p>Answer: within 60 days</p>	<p>At what age must a foster child be referred for ILP services?</p> <p>Answer: 14</p>
<p>How often should a foster child be seen in the foster home setting in the first 30 days of being in care?</p> <p>Answer: weekly</p>	<p>Which staffing in foster care do the parents get invited to attend?</p> <p>Answer: All of them</p>	<p>Where is it documented in CHRIS that a foster parent has been invited to a case plan staffing?</p> <p>Answer: Document Tracking</p>	<p>Parents cannot have more than once a week visit with their child(ren) while in Foster Care.</p> <p>False</p>

Handouts

COR BINGO

<p>An Assessment is considered initiated when the worker interviews the victim child(ren) outside the presence of the offender.</p> <p style="text-align: center;">T OR F</p> <p>Initials: _____</p>	<p>During an assessment only the victim child(ren) in the home have to be interviewed.</p> <p style="text-align: center;">T OR F</p> <p>Initials: _____</p>	<p>How many days does an assessor have to complete a Priority II assessment?</p> <p>Answer: _____</p> <p>Initials: _____</p>	<p>What form is used to document that appropriate parties have been invited to the initial staffing?</p> <p>Answer: _____</p> <p>Initials: _____</p>
<p>How often does a protective service case have to have face-to-face visits during the first 30 days of case opening?</p> <p>Answer: _____</p> <p>Initials: _____</p>	<p>When is the initial staffing due for a protective service case?</p> <p>Answer: _____</p> <p>Initials: _____</p>	<p>Face-to-face visits during the first 30 days of the case must be completed by _____ to be in compliance?</p> <p>Answer: _____</p> <p>Initials: _____</p>	<p>What is the minimum amount of time that siblings separated in foster care are required to have sibling visits?</p> <p>Answer: _____</p> <p>Initials: _____</p>
<p>What document must be completed and approved before a case plan can be completed?</p> <p>Answer: _____</p> <p>Initials: _____</p>	<p>How often must a Protective Service case be staffed after the initial and 90 day staffing have been held?</p> <p>Answer: _____</p> <p>Initials: _____</p>	<p>When is the Comprehensive Health Assessment completed?</p> <p>Answer: _____</p> <p>Initials: _____</p>	<p>At what age must a foster child be referred for ILP services?</p> <p>Answer: _____</p> <p>Initials: _____</p>
<p>How often should a foster child be seen in the foster home setting in the first 30 days of being in care?</p> <p>Answer: _____</p> <p>Initials: _____</p>	<p>Which staffings in foster care do the parents get invited to attend?</p> <p>Answer: _____</p> <p>Initials: _____</p>	<p>Where is it documented in CHRIS that a foster parent has been invited to a case plan staffing?</p> <p>Answer: _____</p> <p>Initials: _____</p>	<p>Parents cannot have more than once a week visit with their child(ren) while in Foster Care.</p> <p style="text-align: center;">T OR F</p> <p>Initials: _____</p>

